

LIST OF CURRENT JOB OPENINGS IN WEBER COUNTY CORPORATION. PLEASE
DISTRIBUTE TO PERSONS IN YOUR AGENCY CONCERNED WITH JOB
RECRUITMENT AND PLACEMENT

JOB TITLE	SALARY	ISSUE
LEAD BUILDING SERVICE WORKER	\$15.15/DOQ	3/25/2016

WEBER COUNTY OPERATIONS - FULL-TIME WITH BENEFITS

JOB SUMMARY Under the general supervision of a department head, performs supervisory work over County Building Service Workers in a variety of building construction, alteration, maintenance and repair work. **MAJOR DUTIES** (Any one position may not include all of the duties listed, nor do the listed examples include all duties which may be found in positions of this class.) Assists in directing the scheduling of the overall maintenance and repair function of the department. Recommends hiring and termination and pay adjustments for assigned personnel; administers progressive disciplinary actions, as needed; assigns personnel and equipment to maintain scheduled operations; reschedules personnel and equipment to respond to emergency situations or changing priorities. Maintains time log, routine records and performs supervisory work as required. Inspects work sites for unusual problems or conformance to instructions and procedures; investigates and resolves complaints. Directs and participates in the more difficult aspects of building construction, alteration, maintenance and repair work; directs projects to be performed in accordance with construction blueprints and various rules and regulations. Performs related work as required.

MINIMUM QUALIFICATIONS Completion of high school or equivalent, AND Six years of diversified experience in building maintenance activities, one year of which must have been in a supervisory or lead capacity OR Any equivalent combination of education and experience.

Considerable knowledge of the standard methods, practices, tools and materials used in a variety of building maintenance functions; considerable knowledge of the hazards and safety precautions common to building maintenance. Skill in the use of specialized and common tools and materials of several trades. Ability to supervise and organize the work of others; ability to read, interpret, and work from sketches, diagrams, and blueprints; ability to make cost estimates of time and materials; ability to prepare and maintain routine records; ability to communicate effectively orally and in writing; ability to establish and maintain effective working relationships with employees, other departments, and the general public.

SPECIAL QUALIFICATIONS Skilled journeyman in one of the major building trades. Must possess or be able to possess a valid Utah Driver's license and have a good driving record. Must be on call 24 hours a day; must have a telephone. Must be adaptable to changing work hours as shift hours may be varied. Working days may include weekends and holidays; and working hours may include early mornings and late nights. Service workers are required to be on holiday and weekend checks.

TOOLS AND EQUIPMENT USED Motorized vehicles and equipment, including dump truck, pickup truck, utility truck, pumps, compressors, sanders, generators, common hand and power tools, shovels, wrenches, detection devices, mobile radio, phone.

PHYSICAL DEMANDS The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is regularly required to use hands to finger, handle, feel or operate objects, tools, or controls and reach with hands and arms. The employee frequently is required to stand and talk or hear. The employee is occasionally required to walk; sit; climb or balance; stoop, kneel, crouch, or crawl. The employee must frequently lift and/or move up to 65 pounds and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee regularly works in outside weather conditions. The employee frequently works near moving mechanical parts and is frequently exposed to wet and/or humid conditions and vibration. The employee occasionally works in high, precarious places and is occasionally exposed to fumes or airborne particles, toxic or caustic chemicals, and risk of electrical shock. The noise level in the work environment is usually moderate.

POSITION CLOSES; April 8, 2016

APPLICATION AVAILABLE AT AND MUST BE SUBMITTED TO:

Weber County H.R., 2380 Washington Blvd., 3rd Floor, Suite 340, Ogden, Utah 84401

**EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER - DRUG & BACKGROUND
TESTING REQUIRED**